

Sending Service providers and Software IDs

As far as STP is concerned you are now required to register your SSID with the ATO and your SBR service provider Evision Pty Ltd, this is the company between you and the ATO that forwards your payroll to the ATO.

Your SSID is based on your **Business ABN** number, but to search for Evision in Access Manager you need to search using Evision's ABN number.

Follow these steps to register with the ATO your SBR Sending Service Provider.

1. In a web browser search for Access Manager click on **Continue with Digital ID**.
<https://am.ato.gov.au/AMSupport/pages/welcome.htm>
2. Log into Access Manager using your **Business Myid** login details.
3. Click the link on the left **My hosted software services**.
4. Click the link **Notify the ATO of your hosted service**.
5. Enter the ABN of **Evision 73 076 521 161** click on the Search button you will see the name Evision in blue appear below the ABN number, click on it.
6. Enter Your **SSID**: (This will be provided by Microbase support) in the field to the right of Add Software IDs: then click on the **Next** button.
7. Review details then click on the **Save** button
8. Registration has completed.